

Glen Urquhart Childcare Centre Board Meeting

02.08.2016, Glen Urquhart Centre, Drumnadrochit - 7pm

MINUTES OF MEETING

1	Attendee Register	
	<p>Clelland Mccallum, Katie Keating, Julia foss, Donna Brady, Rebecca Murphy</p> <p>Apologies: Audrey MacLennan , Billy Dick</p>	
2	<p>CM gave us managers briefing on behalf of AM – MM hoping to return to work in September on a phased return</p> <p>Member of staff returned to contracted hours since new term started</p> <p>Soirbheas grant until July 2017</p> <p>Fundraising discussed DB suggested Boden party provisionally for May 2017 can raise £1000</p> <p>CM has discussed with Margaret Davidson re longterm business plan Discuss with Clerk of works re changing room to freeflow Sign grant applications Plan in place for extending up into roof space which would help to make us viable in the longterm.</p>	
3	<p>CM discussed budget – not finalised but possible £ 10,000 deficit this year. We all discussed and agreed on areas to make savings such as no staff uniforms unless essential this year, budget to save £130 on fruit and veg Staff Christmas party felt important to keep for staff morale Training to be used which CALA provide encouraged for staff to attend while we are over staffed – try to encourage car sharing to training sessions Move new equipment budget to renewal and repairs</p> <p>Accountant will inform us in September of our balance.</p>	
4	<p>CM discussed vocational training planned for 4th 5th and 6th years through Community Job Scotland – could be helpful with summer holiday club</p>	

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	<p>?second child rate for holiday club – for further discussion.</p>				
5	<p>CM Pensions – all opted in but MM and VM deferring</p>				
6	<p>CM will be handing his resignation at next meeting due to increased work and studying commitments</p> <p>We discussed how vice trustees would be a way forward to share the workload – shadowing could be helpful.</p> <p>Recruiting a new Chairperson to be discussed at the next meeting.</p>				
7	<p>Next meeting 30th of August at Balmacaan Road 7.30</p>				
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